

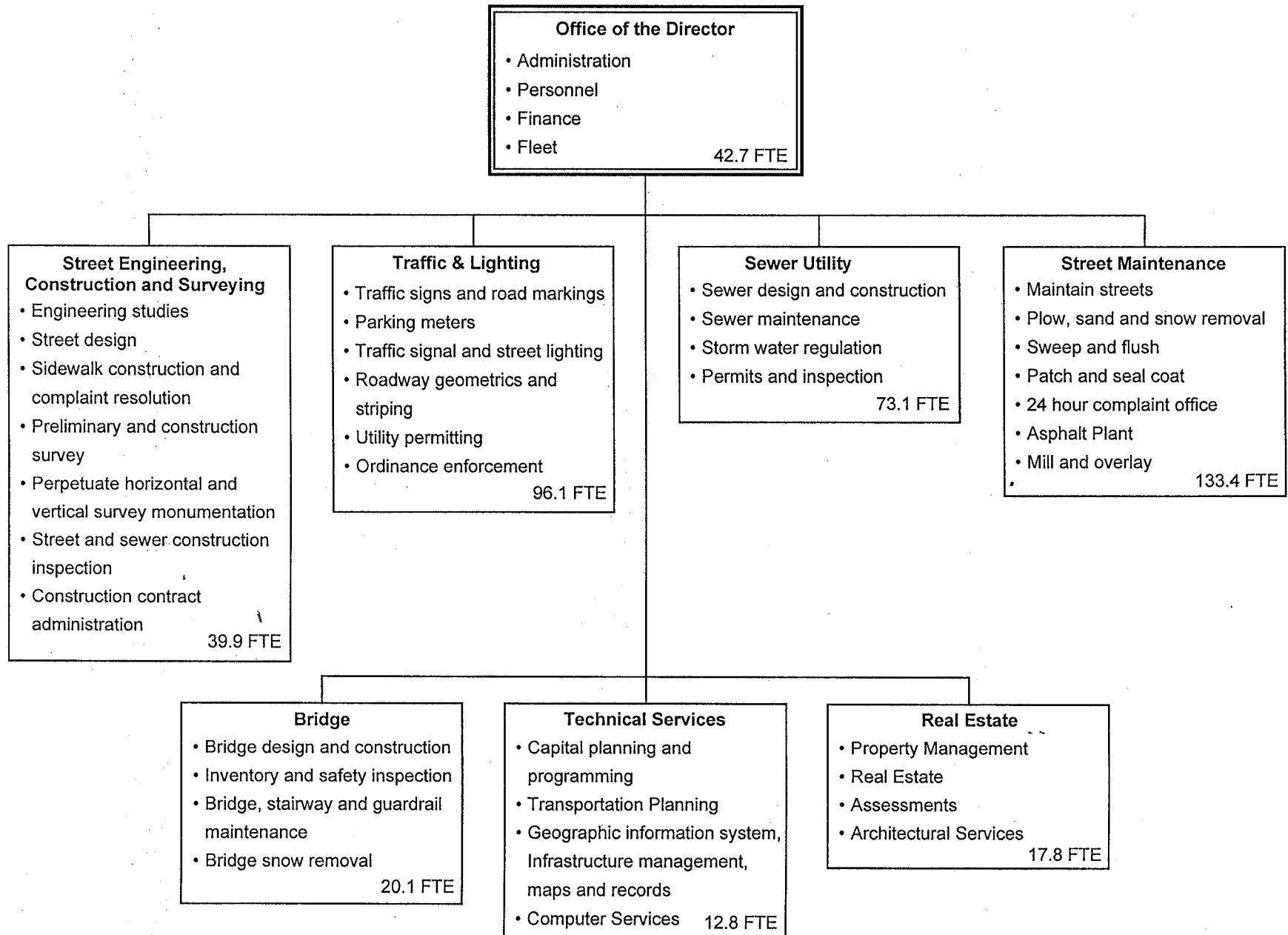
Public Works

Mission Statement

The Department of Public Works is committed to performing its many services in the most timely, efficient and cost effective manner possible.

Department of Public Works

(Total 435.9 FTEs)



Strategic Plan Accomplishments and 2005 Priorities

Major Accomplishments

- **RSVP** Three Residential Street Revitalization Project's (RSVP) will be completed in 2004: Davern-Bayard in Highland Park, Seventh-Daly in the west end and Case-Ruth near Beaver Lake
- **Two Stream Waste Recycling** In September, 2004, curbside recycling service will simplify yet expand its collection service by both reducing to two-stream collection and adding plastic containers to the materials recycled.
- **Improvements in Snow Emergency procedures** During the 2003-2004 snow season, the Department of Public Works distributed close to 15,000 informational flyers through the city but particularly in neighborhoods with high percentages of rental units. These flyers were printed in five languages other than English and gave precise directions of what residents must do during snow emergencies. As a result, the 2003-04 snow season experienced a significant decrease in the number of vehicles tagged and towed.
- **Real Estate Division comes to Public Works** In 2004, the City's Real Estate Division officially became a part of the Department of Public Works. The coming of Real Estate to Public Works has been coordinated smoothly with great efficiency. Several complementary services and functions have been identified that will allow our staff members to blend in such a manner that they will, in many cases, either enhance present services or actually fill presently unmet needs.

2005 Priorities

- **Phalen Boulevard** In 2004, Phalen Boulevard Phase II will be completed, extending it eastward to Arcade Street. We are on course to have Phase II completed by September, 2005. Phase III is the last segment of the roadway and will terminate at Johnson Parkway.
- **Earl Street Bridge** The Earl Street Bridge will be completed by November, 2004.
- **Further Enhancement in our Snow Operations** In 2004, we are researching a telephone system that will alert our residents when a snow emergency has been declared. If our research proves positive, the system will be installed in time for the 2004-2005 snow season.
- **Adopt a Street Program** Borrowing from MnDOT's successful Adopt a Road program, the Department of Public Works will launch a similar program in St. Paul to augment and complement the Blooming St. Paul initiative.
- **Pedestrian Safety** Beginning in 2004 but continuing into 2005, the Department of Public Works will step up its efforts to improve the safety of pedestrians and cyclists. It will increase its placement of centerline pedestrian safety signs throughout the City and will place ten additional speed indicator signs (for motorists) in strategic locations throughout the City. Additionally, Public Works, beginning in 2004, will begin an aggressive campaign to repair damaged sidewalk panels and will prepare a three-year plan that will lay a course of action through 2007.

Public Works

Department/Office Director: **ROBERT G SANDQUIST**

	2002	2003	2004	2005	2005	Change from	
	2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2004
	Exp. & Enc.	Exp. & Enc.	Budget	Proposed	Adopted	Proposed	Adopted
<u>Spending By Unit</u>							
001 GENERAL FUND	9,723,850	4,984,211	5,184,354	2,292,390	2,257,436	-34,954	-2,891,964
205 PUBLIC WORKS ENGINEERING FUND	4,541,564	6,100,604	7,866,187	7,687,919	7,687,919		-178,268
225 STREET REPAIR AND CLEANING	14,210,527	22,068,423	22,712,431	24,865,992	25,300,574	434,582	2,153,561
230 PARKING METER COLLECTION AND FINES		2,682,140	2,703,070	5,813,985	5,813,985		3,110,915
231 LIGHTING ASSESSMENT DISTRICTS	140,855	100,339	135,396	138,106	138,106		2,710
232 SOLID WASTE & RECYCLING	2,438,248	2,486,019	2,873,465	3,079,361	3,079,361		205,896
235 RIGHT-OF-WAY	1,759,274						
240 TRAFFIC, SIGNAL, & LGHTG MTCE	6,518,322	6,090,630	8,756,816	11,281,831	11,081,831	-200,000	2,525,015
245 ASPHALT PLANT INTERNAL SERVICE	1,464,301	1,717,875	2,557,826	2,597,231	2,597,231		39,405
250 PUBLIC WORKS EQUIPMENT SERVICE	4,620,123	4,744,679	5,607,627	5,686,851	5,686,851		79,224
255 PUB.WKS.ADMIN & SPPT.SERVICES	2,678,372	2,594,782	5,689,350	5,764,071	5,764,071		74,721
260 SEWER UTILITY	43,614,047	46,357,965	49,128,700	51,014,233	51,114,233	100,000	1,885,533
925 CAPITAL IMPROVEMENT BOND FUND	55	3,353					
Total Spending by Unit	91,709,538	99,931,020	113,215,222	120,221,970	120,521,598	299,628	7,006,748
<u>Spending By Major Object</u>							
SALARIES	17,275,271	18,063,020	23,122,945	23,050,041	23,050,041		-72,904
SERVICES	17,513,274	18,529,788	22,406,023	20,837,733	20,737,733	-100,000	-1,568,290
MATERIALS AND SUPPLIES	8,064,854	8,143,826	11,336,776	11,318,848	11,218,848	-100,000	-17,928
EMPLOYER FRINGE BENEFITS	5,708,588	6,091,199	7,770,344	8,376,609	8,376,609		606,265
MISC TRANSFER CONTINGENCY ETC	32,579,280	35,347,743	31,009,238	38,489,463	38,389,091	-100,372	7,480,225
DEBT	8,763,852	8,649,853	8,495,722	8,976,519	8,976,519		480,797
STREET SEWER BRIDGE ETC IMPROVEMENT							
EQUIPMENT LAND AND BUILDINGS	1,804,419	5,105,591	9,074,174	9,172,757	9,772,757	600,000	98,583
Total Spending by Object	91,709,538	99,931,020	113,215,222	120,221,970	120,521,598	299,628	7,006,748
Percent Change from Previous Year		9.0%	13.3%	6.2%	0.2%	0.2%	
<u>Financing By Major Object</u>							
GENERAL FUND	9,723,850	4,984,211	5,184,354	2,292,390	2,257,436	-34,954	-2,891,964
SPECIAL FUND							
TAXES							
LICENSES AND PERMITS	925,534	1,145,291	1,117,500	1,153,000	1,153,000		35,500
INTERGOVERNMENTAL REVENUE	5,738,817	6,802,520	7,570,576	9,963,856	9,963,856		2,393,280
FEES, SALES AND SERVICES	57,512,037	58,095,405	65,149,512	64,509,173	64,509,173		-640,339
ENTERPRISE AND UTILITY REVENUES	680,308	34,971	68,500	75,500	75,500		7,000
MISCELLANEOUS REVENUE	13,827,477	18,458,052	23,417,876	27,960,309	27,779,180	-181,129	4,542,433
TRANSFERS	4,627,537	1,396,346	699,879	4,061,185	3,826,231	-234,954	3,361,306
FUND BALANCES			10,007,025	10,206,557	10,957,222	750,665	199,532
Total Financing by Object	93,035,560	90,916,796	113,215,222	120,221,970	120,521,598	299,628	7,006,748
Percent Change from Previous Year		-2.3%	24.5%	6.2%	0.2%	0.2%	

Budget Explanation

Major Changes in Spending and Financing

Creating the 2005 Budget Base

The 2004 adopted budget was adjusted to set the budget base for the year 2005. The actual 2004 salary rates were implemented and the cost of one pay day was removed because 2004 was a leap year, with one extra work day. The base includes the planned salaries and growth in fringes for 2005 for employees related to the bargaining process, and a small 2% growth for normal inflation on goods and services. The budget base also reflects the city-wide policy decision to alter the way we account for the costs of workers' compensation: moving away from an indirect allocation method and to a direct charge approach recording each department's costs in their own department budget. So, a separate line item budget for workers' compensation was included in specific department activity base budgets. Finally, one-time 2004 spending amounts were removed from the budget base and a spending reduction was imposed on the department's adjusted general fund budget to help control city general fund spending, and meet the third round of announced cutbacks in the State's 2005 local government aid funding.

Mayor's Recommendations

The Department of Public Works's proposed general fund budget for 2005 is \$2,292,390, down \$2,891,964, or 55.8% from the adopted 2004 budget. The 2005 proposed budget for the Public Works special fund is \$117,929,580 compared to the 2004 adopted budget of \$108,030,868.

The proposed budget includes:

- moving the costs for street lighting maintenance from the general fund where it is funded by property taxes to the special fund, including it in the right-of-way maintenance which is supported with assessment revenue. This provides a more stable revenue flow, allows the city to properly maintain street lights, and distributes the cost for such maintenance to all properties within the city,
- consolidating all parking related revenue within a single fund and including transfers to the appropriate funds and activities for spending.
- accelerating the sewer fund repayment to debt service using a \$1.1 million rebate from MCES,
- a 25¢ per hour increase in parking meter fees,
- additional spending for citywide upgrade to MS Office desktop software of \$31,900, and
- increased spending to fund additional IS services related to CMMS.

City Council Actions

The city council adopted the Public Works Department budget and recommendations as proposed by the mayor, and approved the following changes recommended by the mayor:

- provide for a transfer to Neighborhood Housing and Property Improvement to fund two inspectors.

The City Council made these further changes to the proposed budget:

- provided funding for a salt shed (\$600,000), and
- increased funding for tree trimming on right-of-ways (\$80,000), and
- provided additional funding for settlements to recognize inflationary costs, and
- lowered the proposed increase in funding for street light maintenance (\$200,000) and CMMS Contingency (\$48,825), and
- increased use of fund balance which along with the changes listed above resulted in a reduced Right-of-Way Assessment rate.

The 2005 adopted budget is \$2,257,436 for the general fund, and \$118,264,162 in special funds.